

**Jacquie Levy**  
**Jacquie@levyproductiongroup.com • 702-335-7813 • www.jacquielevy.com**

Broadcast and Production Industry Experience

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- Levy Production Group, Las Vegas, NV** 2009-Present
- Freelance producer, production coordinator, writer, talent, floor director, script supervisor, production assistant
  - Worked on shoots for companies such as Home Shopping Network, Microsoft, American Express, E! Entertainment, American Family Insurance, Budweiser
  - In charge of writing monthly newsletter and managing digital media outreach
- Annenberg Television News, Los Angeles, CA** 2007-2011
- Reporter: Worked as a one-man band to turn day-of-air stories for the nightly newscast, produced in-depth evergreen features for the web
  - Producer: Lead produced a half-hour, live, nightly newscast
  - Other positions: weather anchor, video journalist, sports reporter, studio crew
- E! Studios/NBC Universal, Los Angeles, CA** Spring 2011
- Intern in the Program Development Department
  - Helped research, develop, pitch and produce new shows and specials for E! Studios and other affiliated networks
- NBC Network News/MSNBC, Washington, D.C.** Spring 2010
- Worked under MSNBC's Chief Washington Correspondent Norah O'Donnell
  - Shadowed various employees in the Washington Bureau of Network News and MSNBC
  - Shot, wrote, and edited my own broadcast package along with a print story that was published on front page of NBC Washington's website
- KLAS- CBS Affiliate, Las Vegas, NV** Summer 2009
- Sent out with photographers to do solo interviews for stories
  - Logged tapes and wrote stories for air including packages that were voiced by anchors
  - Worked at the assignment desk
  - Shadowed and assisted reporters in the field
  - Assisted the investigative team with research

Education

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**University of Southern California, Annenberg School for Communication & Journalism**  
B.A. Broadcast and Digital Journalism Magna Cum Laude

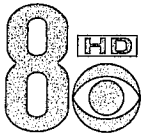
**University of Southern California, College of Letters Arts and Sciences**  
B.A. Political Science Magna Cum Laude

**The George Washington University, Graduate School of Political Management**  
Semester in Washington Politics Program, Spring 2010

Skills

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Non-linear editing: AVID, Final Cut, Edius, Dalet  
Web design: Adobe Dreamweaver, Wordpress  
Digital media platforms: Facebook, Twitter  
Camera skills



EYEWITNESS NEWS

**KLAS-TV**

3228 Channel 8 Drive  
Las Vegas, NV 89109

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news fax: 702 792.2977  
sales fax: 702 734.7437

[lasvegasnow.com](http://lasvegasnow.com)

September 2, 2009

To Whom It May Concern:

This letter is intended to recommend Jacquie Levy for any endeavor she may be pursuing with your company or organization. As her intern mentor, I have seen many examples of her talent and have been impressed by her diligence and work ethic.

Jacquie has outstanding organizational skills. She is able to successfully complete multiple tasks with favorable results despite deadline pressure. Her above-average performance is a direct result of her hard work and strong focus. She has consistently demonstrated an ability to rise to any challenge.

At a personal level, Jacquie is a well disciplined, industrious student with a pleasant personality. She went well beyond the KLAS internship requirements in the quantity and quality of her work, putting in a lot of extra effort every week. She was interested in and motivated to learn ALL aspects of television news. At KLAS, we educate our interns and provide them with real skills in a real working news environment. Jacquie now has the ability to interview, log, edit and write a story that might be assigned in any newsroom.

Jacquie Levy was unquestionably an exceptional intern. She has proven herself to have the perseverance and initiative, and the intellectual creativity necessary to complete any endeavor she chooses. I would therefore highly recommend her for any school program or employment that she pursues.

Sincerely,

A handwritten signature in black ink, appearing to read 'Robert Martinez'.

Robert Martinez  
Assignment Manager  
KLAS Television  
Las Vegas, Nevada



June 2010

To Whom It May Concern:

I am writing this letter to recommend without reservation Jacquie Levy for any future endeavors she may pursue in broadcast journalism or other professional career fields. Jacquie interned for MSNBC's Chief Washington Correspondent Norah O'Donnell and myself during her spring academic semester in 2010.

During her time as an intern she performed a number of crucial production duties with diligence and enthusiasm. Those tasks included helping prepare correspondents for stories, interviews, and pitches. She also helped with post-production needs performing various tasks such as verbatim interviews and logging tapes. In the lead up to NBC's 2010 Winter Olympic coverage, she compiled extensive research and sought out stories in Vancouver with our audience in mind.

In the time when she did not have a specific task to work on she showed initiative by seeking out and shadowing other producers and correspondents performing various tasks around the Washington Bureau of NBC Network News and MSNBC.

The one thing that stands out the most is that interns for MSNBC don't typically produce their own stories, but Jacquie was persistent in wanting to do something on her own during her time in the bureau. She pitched a story idea to the local NBC affiliate, set up interviews, checked out equipment, shot, wrote, and edited a broadcast package on her own that was published on the front page of the NBC Washington website. To do so, she also had to teach herself how to use WRC's editing software, Dalet.

I would recommend Jacquie because of her positive attitude and enthusiasm for the news business, competency and understanding of politics and political reporting, and willingness to learn and adapt to any situation. She would be a great asset to any organization.

Sincerely,

A handwritten signature in blue ink, appearing to read "Adam Verdugo".

**Adam Verdugo**  
Producer for NBC and MSNBC